Woman's Club of Palo Alto

Palo Alto

California

1904

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LOCAL HISTORY FILE

Woman's Club

of Palo Alto

Established 1894 Federated 1898

Incorporated 1904

Colors: Red and Silver

STUART, PRINTER, PALO ALTO

Honorary President

MRS. E. L CAMPBELL

Past Presidents

MRS. E. L. CAMPBELL
MRS. K. K. HUTCHINSON
MRS. M. B. CULVER
MRS. S. A. DYER
MRS. H. M. PARKINSON
MRS. C. H. GILBERT

Board of Directors, 1904-5

PRESIDENT - - - - - - MRS. M. A. LAKIN
VICE-PRESIDENT - - - MRS. E. V. BALDWIN
RECORDING SECRETARY - - MRS. M. M. STUART
CORRESPONDING SECRETARY - MRS. H. F. PERRY
TREASURER - - - - MRS. M. E. WEISSHAAR
AUDITOR - - - - - MRS. GEO. PARKINSON
MRS. L. M. WYCKOFF MRS. E. VARNEY
MRS. C. H. GILBERT MRS. D. L. SLOAN
MRS. J. J. MORRIS

Department Chairmen

SCIENCE AND EDUCATION - - MRS. EVA F. BELL
PHILANTHROPY - - - - MRS. JESSIE WATHEY
ART AND LITERATURE - - - - MRS. SCOFIELD
VILLAGE IMPROVEMENT - MRS. S. J. L. BRADFORD

Committees

Hospitality - - - -	MRS. E. C. SHERMAN
	MRS. A. B. KITCHEN
	MRS. J. K. SOPER
Social - - - - -	MRS. MARIAN B. MORRIS
Current Events - -	MRS. GERTRUDE DIBBLE
Music - - - - -	MRS. ANGIE CRUZAN
Gymnasium - - -	MRS. JULIA R. GILBERT

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Gymnasium Trustees

DR C. G. BALDWIN	MR. CLAUDE DOWNING
DR. C. McGOWEN	MRS. ZSCHOKKE
MRS. BRADFORD	MRS. GILBERT

Articles of Incorporation

KNOW ALL MEN BY THESE PRESENTS: THAT We, the undersigned, the majority of whom are citizens and residents of the State of California, have this day associated ourselves together for the purpose of forming a corporation under the laws of the State of California; and we hereby certify:

FIRST. That the name of said corporation shall be the "Woman's Club of Palo Alto."

SECOND. That the purposes for which this corporation is formed are: Self-improvement, mutual help and community work; to establish, conduct and maintain a club house or club houses; to provide for the safe keeping and investment of the funds of said corporation, and to this end to purchase and sell bonds or other obligations and securities of any kind or nature; to acquire by purchase, donation or otherwise, personal property and sell or otherwise dispose of the same; to acquire real property by purchase, gift, devise, bequest or otherwise, and to hold, own, use and improve the same, and to lease, sell, convey or otherwise dispose of the same; to borrow money for any of the purposes of said corporation; and to mortgage and pledge the property of said corporation or any part thereof to secure the payment of money so borrowed; to make and enforce any and all contracts in relation to the purposes of said corporation; to succeed to, hold and own all the property of the association

known as the "Woman's Club of Palo Alto;" and generally to do such other things as in the judgment of the Board of Directors of said corporation may be incidental or conduce to the attainment of the aforesaid purposes or any of them; provided, however, that the Board of Directors shall not contract any indebtedness exceeding $25, nor make any expenditures exceeding $25, other than for current expenses, unless authorized to do so by said corporation.

THIRD. That the place where the principal business of said corporation is to be transacted is the Town of Palo Alto and County of Santa Clara, in the State of California.

FOURTH. That the term for which said corporation is to exist is fifty years from and after the date of the incorporation.

FIFTH. That the number of Directors of said corporation shall be eleven; that the President, Vice President, Treasurer, and Recording Secretary of said corporation shall be four of said Directors, and at the annual election there shall be elected seven Directors and the President, Vice President, Treasurer, and Recording Secretary, and they shall constitute the eleven Directors, a majority of whom shall constitute a quorum for the transaction of business. In case of failure to elect at an annual election, the incumbents shall continue to serve, until their successors are elected. Should there be a vacancy in the office of President, the Vice-President shall become the President; and if there should be a vacancy in the office of President and Vice President, then the Board of Directors shall designate one of their number to serve as Presi-

dent; and the Board of Directors shall have power to fill the place of the Vice President whose office may become vacant, or who may succeed to the office of President.

On the 2nd of March 1904, at the office of the Woman's Club of Palo Alto, in Fraternity Hall; in the Town of Palo Alto, County of Santa Clara, State of California, at a meeting duly called and then and there held, of the members of the said Woman's Club of Palo Alto, there was held an election of Directors of said corporation, said Woman's Club of Palo Alto, and a majority of the members of said Woman's Club of Palo Alto, California, the members of which are associating themselves as the aforesaid corporation, were present and voted at said election for Directors of said Woman's Club of Palo Alto, the aforesaid corporation, and at said election there was the following result, to wit:

Mrs. Lakin was elected President, the President being one of said Directors; Mrs. Baldwin was elected Vice-President, the Vice-President being one of said Directors; Mrs. E. F. Weisshaar was elected Treasurer, the Treasurer being one of said Directors; Mrs. Stuart was elected Recording Secretary, the Recording Secretary being one of said Directors; and Mrs. C. H. Gilbert, Mrs. Wyckoff, Mrs. George Parkinson, Mrs. Perry, Mrs. J. J. Morris, Mrs. Varney, Mrs. D. L. Sloan were elected Directors.

Said persons so elected President, Vice-President, Treasurer, Recording Secretary, and Directors as aforesaid, a majority of whom reside in the Town of Palo Alto or vicinity, State of California, shall constitute a Board of Directors of said corporation,

said Woman's Club of Palo Alto, California, to serve from the creation of said corporation until the first annual election to be held on the first Wednesday in May, 1905, and until their successors are elected.

SIXTH. That the annual election of said corporation for the election of President, Vice-President, Treasurer, and Recording Secretary and seven Directors shall be held at the office of said corporation in said city and county of California, at three o'clock P. M., on the first Wednesday in May in the year 1905, and in each subsequent year. Said officers shall be elected by ballot and shall enter on the discharge of their duties on the last Wednesday in May in the year 1905 and in each subsequent year.

SEVENTH. That the officers of this corporation shall consist of a President, Vice-President, Treasurer, and Recording Secretary and seven Directors, constituting the eleven Directors of this corporation as here and above stated; a Corresponding Secretary, and Auditor.

EIGHTH. The aforesaid Corresponding Secretary and the Auditor are to be elected by ballot by the Board of Directors and to hold office during the pleasure of the Board of Directors, and any Director may be elected to either of said offices and also retain the office of Director, and any of said officers may be elected from the members at large.

NINTH. The members of said corporation shall consist of those persons who are members of the above mentioned Woman's Club of Palo Alto, and such persons as may be admitted to membership in said corporation as may be prescribed by its by-

laws. Only members of said corporation shall be eligible to any office therein. The Board of Directors may require any of the Secretaries and the Treasurer to give bond, subject to the approval of the Board, for the faithful discharge of the duties of the office in such sum as the Board may direct.

The Secretaries and the Treasurer shall perform the duties incumbent upon offices of like name in similar corporations, and as may be prescribed by the by-laws of said corporation.

TENTH. Eleven members of said corporation shall constitute a quorum at any meeting of the corporation held for any purpose, including the adoption, repeal, or amendment of by-laws, and the election of officers; and an election of officers of said corporation by a meeting so constituted shall be as valid as if made at an election at which a majority of the members of said corporation were present and voting.

ELEVENTH. The by-laws of said corporation shall provide for the qualification of persons applying for membership in said corporation, and the mode of election and the terms of admission to membership; the fees of admission and dues to be paid by the members of said corporation; the expulsion and suspension of members for misconduct or non-payment of dues; also for restoration to membership; the duties to be performed by the officers of said corporation; the time and place for holding the stated meetings of the Board of Directors of the corporation and the stated meetings of the members of the said corporation, and the manner of calling special meetings of said Board, and of calling special meetings of the mem-

bers of said corporation; and prescribe such other regulations as may be permissible in the by-laws of the corporation.

TWELFTH. There shall be no capital stock of said corporation.

In witness whereof we have hereunto set our hands and seals this first day of April, A. D. 1904.

By-Laws

ARTICLE I.

DEPARMENTS.

SECTION 1. For the better execution of the objects of this corporation there shall be departments, representing its different lines of work. Departments of Education, Art and Literature, Philanthropy, and Village Improvement may be formed, and such other Departments as the Board shall deem expedient may be formed.

SEC. 2. Each of these departments shall be in charge of a chairman elected by the Board of Directors, who shall be responsible for its work and the program of its meetings.

SEC. 3. Under these Departments committees of Music, Press, Current Events, Hospitality, and others may be appointed by the Board.

ARTICLE II.

DUTIES OF OFFICERS.

SECTION 1. The President shall preside at all meetings of the members and of the Board, and she shall be, ex-officio, a member of all committees.

SEC. 2. The Vice President shall perform the duties of the President during her absence, or her inability to act.

SEC. 3. The Recording Secretary shall attend all meetings of the Board and of the members, and keep a full and correct record of all proceedings, and perform such other duties as the Board may require. She shall make an annual report.

SEC. 4. The Corresponding Secretary shall conduct the general correspondence of the Club; she shall keep for the inspection of the members a record and a copy of all important correspondence; she shall acknowledge by letter all donations, and keep a list of the names of donors; she shall place on file all letters and papers received by her. She shall make an annual report.

SEC. 5. The Treasurer shall receive all money belonging to the corporation and disburse the same under the direction of the Board. She shall deposit the funds of the corporation with the bank designated by the Board, in the name of the corporation, and no part of such funds shall be withdrawn from said bank except on warrant or checks, signed by the President and countersigned by the Treasurer, duly authorized by the Board. The Treasurer shall keep an accurate account of all receipts and expenditures, and shall report the same at any regular meeting of the members and at the regular meeting of the Board, when requested. She

shall pay no bills unless marked "correct" by the chairman of the committee making the purchase and until the same has been audited by the Auditor and ordered paid by the Board. She shall notify all members who are in arrears for dues. She shall make an annual report.

SEC. 6. The Board shall fill temporarily all vacancies occurring in its membership. It shall complete all unfinished business of the year before retiring.

ARTICLE III.

MEMBERSHIP.

SECTION 1. The qualification for membership shall be character and intelligence, without regard to religion or politics.

SEC. 2. Any eligible woman who is a resident of Palo Alto or vicinity may become a member of the Club by signing its constitution and paying the dues.

SEC. 3. Any member who has been delinquent for no longer than one year may be reinstated by the payment of current dues.

ARTICLE IV.

INITIATION FEES AND DUES.

SECTION 1. Members shall pay an initiation fee of one dollar on admission to the Club and one dollar annual fee payable on or before the first day of January.

ARTICLE V.

RESIGNATIONS.

SECTION 1. There can be no resignation of membership, except in writing sent to the Recording Secretary.

ARTICLE VI.

MEETINGS.

SECTION 1. The first meeting of the Club in September shall take the form of an annual reception. At this meeting reports of the Departments shall be read, and the plans for the coming year outlined. Expenses of the reception shall be paid from the Club treasury.

SEC. 2. The regular meetings of the Club shall be held on the first and third Wednesdays of each month, and shall be provided for by the chairmen of the several departments.

SEC. 3. The Board of Directors shall meet regularly once a month.

ARTICLE VII.

QUORUM.

SEC. 1. A majority of the Board of Directors shall constitute a quorum for all business.

ARTICLE VIII.

SECTION 1. The By-Laws of this corporation may be amended at any business meeting of the members, by a two-thirds vote of the members present; the amendment having been proposed at least two weeks in advance at a meeting of the members.

ARTICLE IX.

SECTION 1. Roberts' Rules of Order shall be used as authority at all meetings of the Board of Directors, and of the members.

List of Members

A

Ackley Mrs. Wenonah L. Allen, Mrs. Annette M.
Alden, Mrs. Isabel Macdonald

B

Baldwin, Mrs. Ella V. Bell, Mrs. Eva F.
Baker, Mrs. V. E. Bartruff, Mrs. Isabel P.
Bowles, Mrs. Abbie Boswith, Mrs. Eleanor
Brown, Mrs. M. Ella Brown, Mrs. Carrie Grant
Brown, Mrs. Lillian Holly Bradford, Mrs. Sallie J. L.
Byxbee, Mrs. Maggie A. Bowen, Mrs. Frank
Braunschweiger, Mrs. Lucy G.

C

Calderwood, Mrs. Isadore Camp, Mrs. Rhoda
Campbell, Mrs. M. G. Charles, Mrs. Amelia S.
Childs, Mrs. Minniebel B. Colman, Mrs. G. A.
Cooley, Mrs. Grace Coons, Mrs. B. W.
Clapp, Miss H. K. Corbert, Mrs. Annie L.
Crandall, Mrs. F. L. Cruzan, Mrs. Angie I.
Cowden, Mrs. Mary

D

Dean, Mrs. B. H. Dibble, Mrs. Gertrude S.
Dibble, Mrs. Jane M. Dudfield, Mrs. Lillian A.
Doherty, Mrs. Elizabeth Dingley, Mrs. Charlotte M
Dodge, Mrs. O. M. Dyer, Mrs. S. A.

E

Elliott, Mrs. Ellen Coit Emery, Mrs. A. L.

F

Fletcher, Mrs. K. J. D.
Firebaugh, Mrs. C. A.
Frisbie, Mrs. Geraldine E.
Fisher, Mrs. A. K.
Ferguson, Mrs. Mattie B.

G

Greenleaf, Mrs. Eliza L.
Gordon, Mrs. Martha
Green, Mrs. M. J.
Gilbert, Mrs. Julia R.
Giberson, Mrs. Clara Abbott

H

Hall, Mrs. Addie S. C.
Harrell, Mrs. A. J.
Hughes, Mrs. Emma M.
Hart, Mrs. W. H. H.
Holly, Mrs. Lucy B.
Holman, Mrs. Ellen L.

J

Jenkins. Mrs. O. P.
Joss, Mrs. Mary

K

Kilgore, Miss A. J.
Kasson, Mrs. Frances A.
Kellogg, Miss Emma
Kidder, Mrs. Eliza A.
Kitchen, Mrs. Agnes Barrows

L

Lakin, Mrs. M. A.
Layes, Mrs. Kate
Lyman, Mrs. E.
LaPiere, Mrs. Annie
Leake, Mrs. Emma
Lynn, Mrs. Josephine
Little, Mrs. Jessie Dunbar
Lewis, Mrs. J. P.

M

Morris, Mrs. Marian
Milnes, Mrs. L. M.
McPheeters, Mrs.
Malcom, Mrs. N. E.
McCartney, Mrs. Delia
May, Mrs. Mary
Mayhew, Mrs. Florence M.

N

Newland, Mrs. Mary L.

O

Osborne, Mrs. J. N.

P

Parkinson, Mrs. Clarinda R.
Parkinson, Mrs. H. Maze
Parkinson, Mrs. Nina D.
Peck, Mrs. A. E.
Perry, Mrs. H. F.
Page, Miss Clara L.

R

Reed, Mrs. Emma L.
Ritchie, Mrs. Sarah
Roller, Mrs. Lizzie

S

Seamans, Mrs. Sarah
Selling, Mrs. Natalie
Sloan, Mrs. J. E.
Sloan, Mrs. Lavinia E.
Soule, Mrs. Martha
Soper, Mrs. E. A.
Sohler, Mrs. Lena
Stearns, Mrs. H. D.
Seifried, Mrs. Josephine M.
Soper, Mrs. Jennie K.
Scofield, Miss Elizabeth
Scofield, Mrs. Sarah M.
Sheldon, Mrs. Anna R.
Sherman, Mrs. Ellen C.
Smith, Mrs. J. Hilde
Smith, Mrs. Bertha
Stuart, Mrs. Mary McKay
Spencer, Mrs. Jo
Simkins, Mrs. Eleanore Abbott

T

Towne, Mrs. E. B.
Taylor, Mrs. Frances H.

V

Varney, Mrs. Mabel

W

Wade-Mahaney, Mrs.
Weisshaar, Mrs. Minnie
Wyckoff, Mrs. Laura M.
Wright, Miss E. A.
Worrell, Mrs. Augusta L.
Wilson, Mrs. Bertha
Wathey, Mrs. Jessie
Wilbur, Mrs. May Coons

Z

Zschokke, Mrs. Anna P.